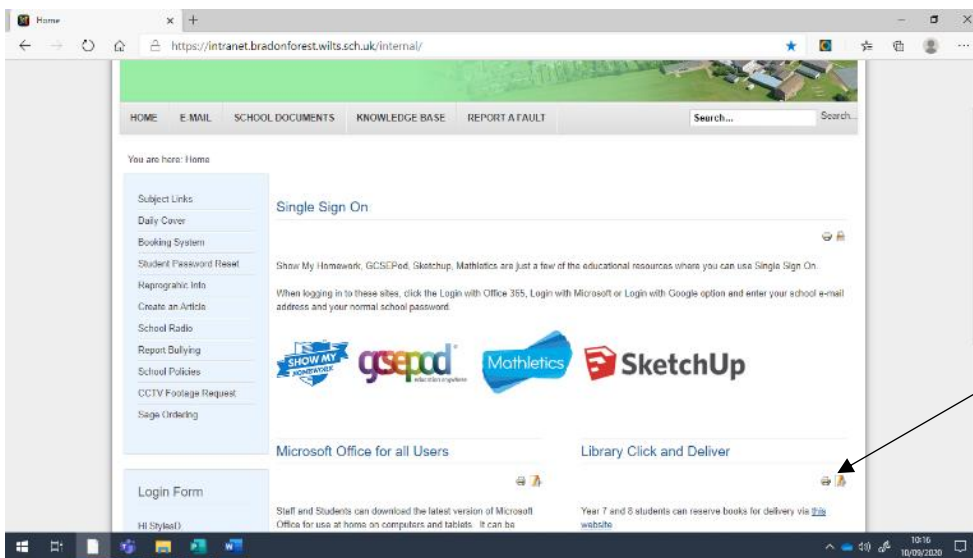


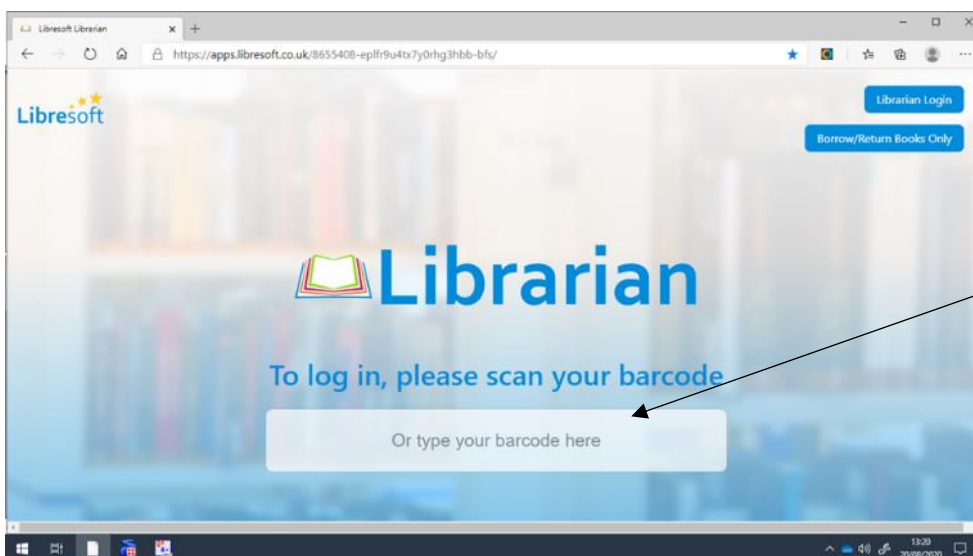
# Library book borrowing



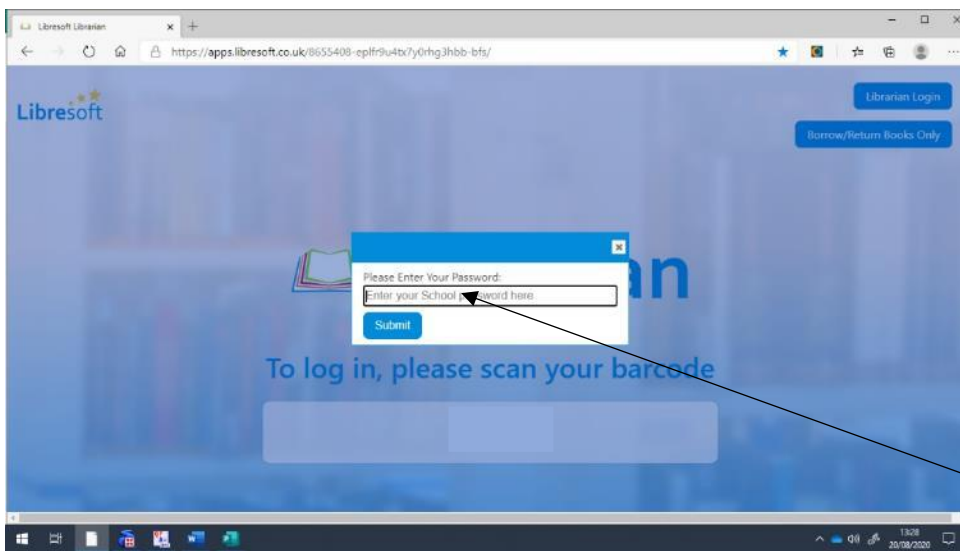
Please following the instruction below, this will allow you to search the catalogue of library books that is in the library and to reserve library books that you would like to borrow. The librarians will deliver the books that you have reserved to your tutor group during registration.



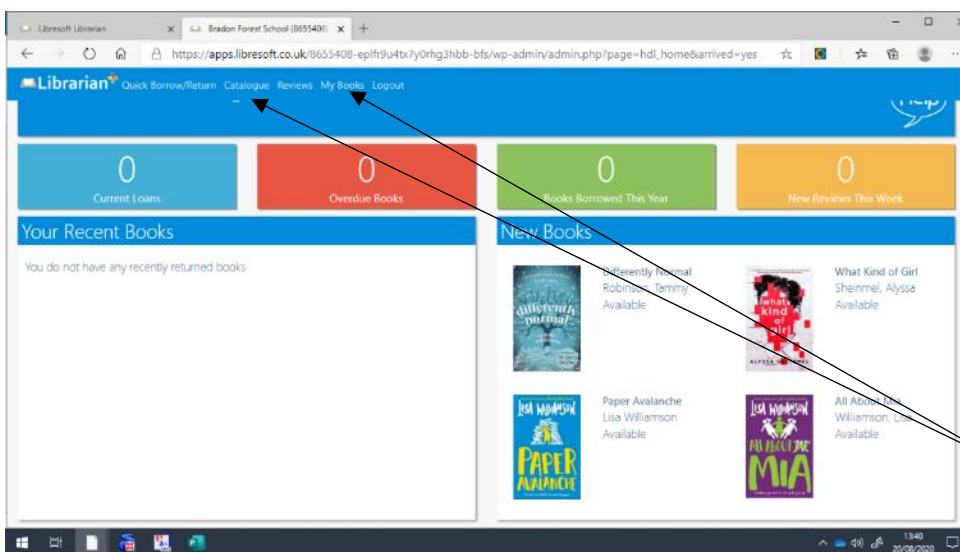
From the home page on the school intranet, click on the link to take you to the Libresoft library system home page.



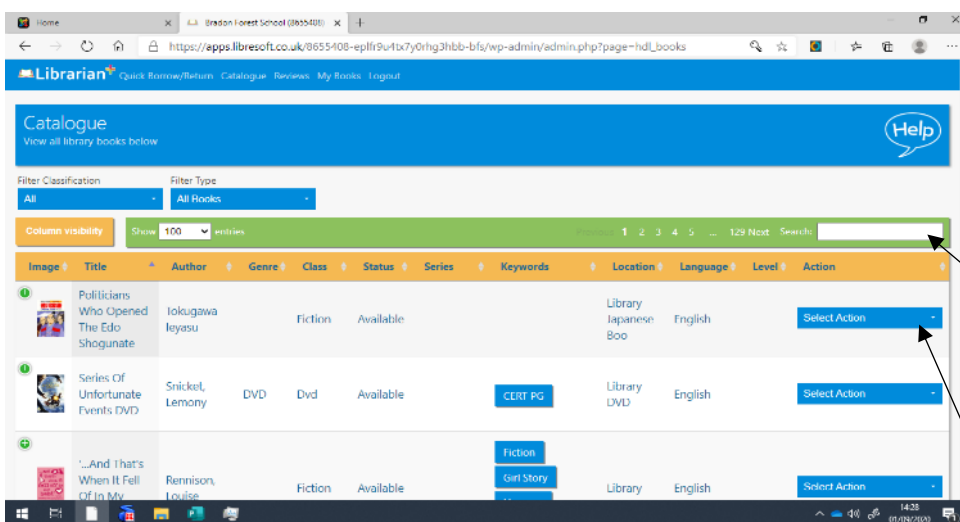
To log in enter your STU number here, 4 digits only.



Your password is our library number **740ch** then the first 2 letters of your first name and surname. For example a student called Joe Bloggs would have the password **740chJoBl** note the capital letters for the J and B.

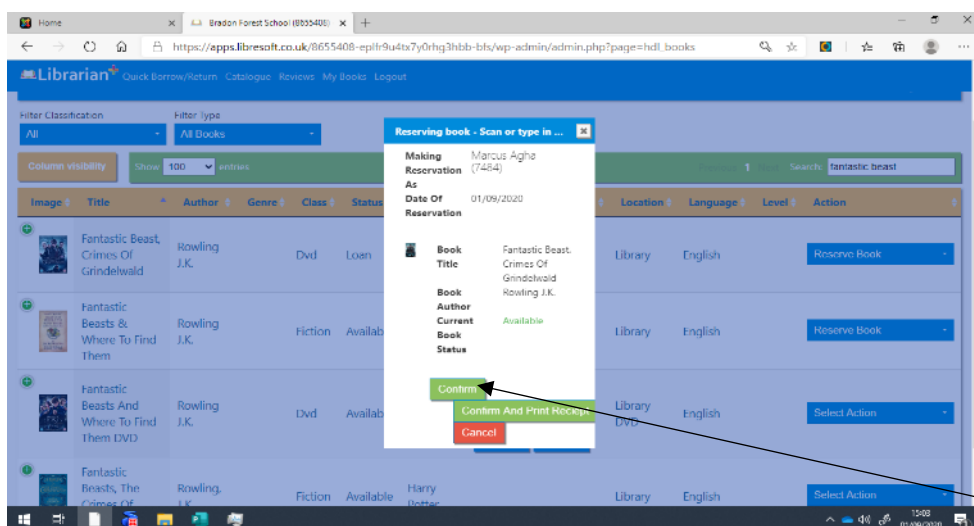


This is your homepage which details your borrowing history. The 2 drop down options that you'll need are Catalogue and My Books.



Click catalogue, type in the search button the author, title or genre of a book that you would like to borrow.

From the display listed, click on the Select Action box and select Reserve Book.



Click on the confirm button, your request will go through to the librarians for processing, your reserved book will be processed and delivered to you during registration.

Any library enquires please email [library@bradonforest.wilts.sch.uk](mailto:library@bradonforest.wilts.sch.uk)