



Remote education provision – information for parents/carers

This information is intended to provide clarity and transparency to students and parents/carers about what to expect from remote education where national or local restrictions require the entire school, a specific year group(s) or smaller groups of students to remain at home.

For details of what to expect where individual pupils are self-isolating, please see the final section of this statement.

What should my child expect from immediate remote education in the first day or two of students being sent home?

A student's first day or two of being educated remotely might look different from our standard approach, while we take all necessary actions to prepare for a longer period of remote teaching.

Students will be set work via Satchel One.

Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?

We will teach the same curriculum remotely as we do in school wherever possible and as appropriate. However, we have needed to make some adaptations in some subjects. More details about our curriculum can be found on our website:

<https://bradonforest.org.uk/curriculum-overview/>

How long can I expect work set by the school to take my child each day?

We expect that remote education (including remote teaching and independent work) will take pupils broadly 5 hours a day following their usual timetabled lessons. There may be additional work to complete after school hours as there would if they were attending school, especially for Key Stage 4 students. Expectations will be set by individual teachers in the live lesson and/or on Satchel One.

	Key Stage 3		Key Stage 4
Registration	08.45 – 09.00	Registration	08.45 – 09.00
P1	09.00 – 10.00	P1	09.00 – 10.00
Break	10.00 – 10.15	Changeover	10.00 – 10.05
P2	10.15 – 11.15	P2	10.05 – 11.05
Changeover	11.15 – 11.20	Break	11.05 – 11.20
P3	11.20 – 12.20	P3	11.20 – 12.20
Lunch	12.20 – 13.00	Changeover	12.20 – 12.25
P4	13.00 – 14.00	P4	12.25 – 13.25
Changeover	14.00 – 14.05	Lunch	13.25 – 14.05
P5	14.05 – 15.05	P5	14.05 – 15.05

How will my child access any online remote education you are providing?

The details of each subject lesson will be signposted and saved on Satchel One in the first instance directing students and parents to what format the learning will be in for the lesson. Files linked to the lesson may also be saved into Teams and the “assignments function” used in Teams.

The lesson will either be a live lesson with full instruction on Teams, a pre-recorded lesson, which may be by a specialist teacher other than your child’s, PowerPoint with voice-over or resources from the Oak Academy.

We are continuing to use other educational resources including:

- Hegarty Maths
- Seneca
- Kerboodle
- GCSE Pod

If my child does not have digital or online access at home, how will you support them to access remote education?

Since September 2020 we have been identifying students and families who may benefit from using a school laptop and we have already loaned out a number of devices. If you feel that your child might benefit from borrowing a laptop, do please discuss your circumstances with your child’s tutor in the first instance. We have access to some additional devices although the number is limited.

Access to Microsoft Teams can be made via Xbox and Play station devices. See our website for step by step instructions:

<https://bradonforest.org.uk/wp-content/uploads/2021/01/How-to-access-Teams-using-XBox-or-Play-Station.pdf>

We may be able to request mobile data increases for students and families who:

- do not have fixed broadband at home
- cannot afford additional data for their devices
- are experiencing disruption to their face-to-face education

If you feel that your child meets the above criteria set out by the government, then please contact your child’s tutor in the first instance.

What are your expectations for my child’s engagement and the support that we as parents and carers should provide at home?

Students are expected to follow their normal timetabled lesson each day. At the start of each day they should look on Satchel: One to see which lessons they have and how their teacher expects them to access them. They should be prepared for the day and have all

equipment they need at hand and be in an appropriate part of the house and without distraction.

Parents/carers can assist students by providing a quiet place to study and providing usual resources – paper, pens etc. Please encourage your child to take time away from their screen at break and lunchtime and to get some fresh air.

Expectations for students on Microsoft Teams:

- Students are expected to register with your tutor on Teams at 8.45am (Monday - Friday). Assemblies, catch up with your tutor sessions and wellbeing events will be available during this time.
- Join any timetabled lessons on time (in line with the start of your lesson on your timetable – eg: if you have a lesson period one on a Thursday the meeting will start at 9am on Thursday)
- Join with and stay on mute unless invited to “unmute” by the teacher to answer questions or contribute to the lesson.
- Communication is only allowed between teacher and students; therefore, students should not be conversing with each other during a lesson unless instructed to do so by the teacher.
- The teacher is the director of the online lesson and is the only person who can admit or omit students to the meeting.
- All teacher and student communication within the online lesson should be appropriate and in line with the Bradon Forest School behaviour policy.
- Language used within the online lesson must be appropriate, including that of any family members in the background.
- Students who would like to ask a question to the teacher should use the “virtual hands up icon” or the chat function within Microsoft Teams.

Student consequences if “student expectations” are not followed:

- The Bradon Forest School behaviour policy will be applied, where appropriate, if students are not following expectations. Therefore C1, C2, C3 will be recorded. These will inform any future reference to college or employer; behaviour points will also be published on school reports. It may also result in a detention once school resumes.
- Teachers will contact home in relation to students who do not follow the expectations outlined.
- If expectations are not followed consistently by students, then the school reserves the right to ensure that said student(s) remote learning will move to a paper-based arrangement. We hope not to exercise this option.

How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

Staff will be checking that students are participating in lessons and completing the work set and will contact home if there are any concerns.

How will you assess my child’s work and progress?

Feedback can take many forms and will not always mean extensive written comments for individual students. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods.

How will you work with me to help my child who needs additional support from adults at home to access remote education?

We recognise that some students, for example some students with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families. Members of our Learning Support team will be in contact with families to discuss individual students' needs.

Remote education for self-isolating pupils

Where individual pupils need to self-isolate but the majority of their peer group remains in school, how remote education is provided will likely differ from the approach for whole groups. This is due to the challenges of teaching pupils both at home and in school.

If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?

Work will be set for students who are self-isolating via Satchel: One.

Helen Wilkinson
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