



May 2021

«Applicant»
«House_Name»
«Address»
«Area»
«Town»
«Postcode_1» «Postcode_2»

Dear «Salutation»

We are writing to let you know some exciting news. We have appointed a new Transition Leader and Head of Year 7, Mrs Deborah Wiltshire. Mrs Wiltshire has worked at Bradon Forest since 2018 and has a wealth of teaching experience. Mr Johnson, our previous Transition Leader, whom many of you will know, is leaving Bradon Forest to move to a new school in Burton on Trent. Mrs Wiltshire and Mr Johnson are working closely together to ensure a smooth handover.

Tutor Groups

Plans are already in place for Mrs Wiltshire to meet with all the children at their primary schools so that they can start to get to know each other. Mrs Wiltshire will also be meeting with the Year 6 teachers to discuss each child to gauge an understanding of their academic progress, pastoral needs, friendships etc. These crucial meetings assist us in placing students into tutor groups.

Induction Days

We are still planning to hold our two Student Induction Days on Wednesday 7 July and Thursday 8 July 2021. This is subject to Covid restrictions having been fully lifted. We request that Year 6 pupils arrive at the school at 9.00 am each day and are collected at 2.45 pm. Staff and our older Peer Mentor students will be welcoming our new students as they arrive on site and will direct them. Parents/carers will need to arrange transport for these days.

There will be an opportunity for you to join «Pupil_Forename» and to meet with other families and staff on our playing fields by the School Sports Pavilion on Thursday 8 July at 2.45 pm for refreshments.

As your child will be mixing with children from different schools during the induction days you may feel it is appropriate to carry out a rapid lateral flow test (LFT) on the evening of Tuesday 6 July and again on Thursday 8 July before they return to their primary school. We would be grateful if, in the event of a positive result, you inform us as we will be required to conduct contact tracing with Public Health England. You will also need to inform your child's own primary school.

As much as we are very keen to welcome «Pupil_Forename» into the Bradon Forest community if «heshe» or anyone in your household are displaying any Covid symptoms please do not send «himher» to the induction days. This is to ensure the safety of everyone.



BRADON FOREST SCHOOL

Headteacher: Mrs J Dickson BA (Hons)

The Peak, Purton, Swindon, Wiltshire, SN5 4AT Telephone: 01793 770570 Facsimile: 01793 771063

e-mail: enquiry@bradonforest.wilts.sch.uk Website: www.bradonforest.org.uk

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Parents' Induction Meeting

We have made the decision to hold our New Parents' Information Evening on Wednesday 7 July 2021 virtually. This will be an opportunity for you to hear from members of our teaching staff and «Pupil_Forename»'s tutor. The information shared will help you assist your child to make the best start at Bradon Forest. This event will be recorded for any parents/carers who are unable to attend.

Summer School

We are planning to run a summer school for a limited number of Year 6 pupils. This will be in the first week of the summer holiday – Monday 26 July to Friday 30 July. To register your child's initial interest in attending please email primaryadmissions@bradonforest.wilts.sch.uk. More details to be released on our website soon.

Transport to School

Information about our bus service for Swindon residents is enclosed. Wiltshire based families who wish to use the Wiltshire bus service will need to apply directly to Wiltshire County Council. <https://www.wiltshire.gov.uk/schools-learning-transport-apply>

Music Tuition

Also enclosed are a leaflet and application forms for instrumental and singing lessons available in school from our Music Department. Any queries should be directed to our Head of Music, Mr Hancock, on HancockJ@bradonforest.wilts.sch.uk.

We will write to you again before the induction days with final arrangement details. Our New Student Admission forms will also be sent for completion and return at the induction days.

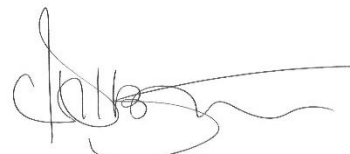
Yours sincerely



Mrs J Dickson
Headteacher



Mr Dipple
Assistant Headteacher with
responsibility for Key Stage 3



Mrs Wiltshire
Transition Leader and
Head of Year 7