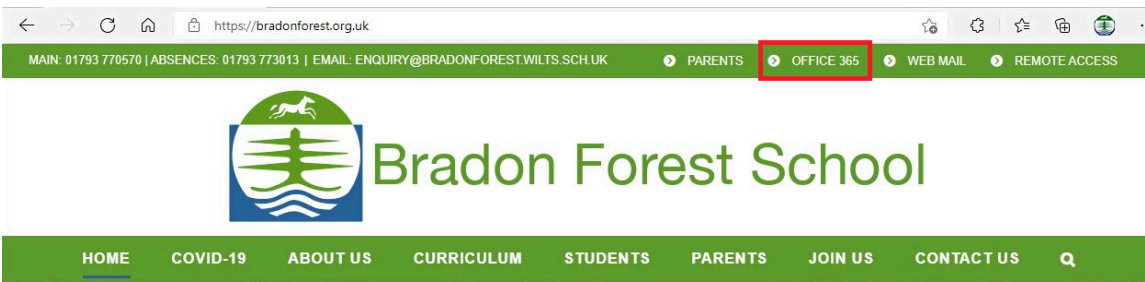


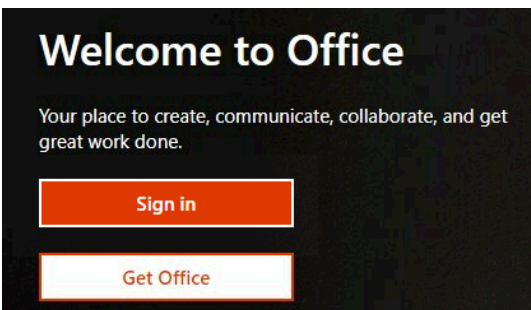
Joining Teams Meetings For Isolating Students

1 - On the main school website, click the Office 365 link, or go directly to www.office.com

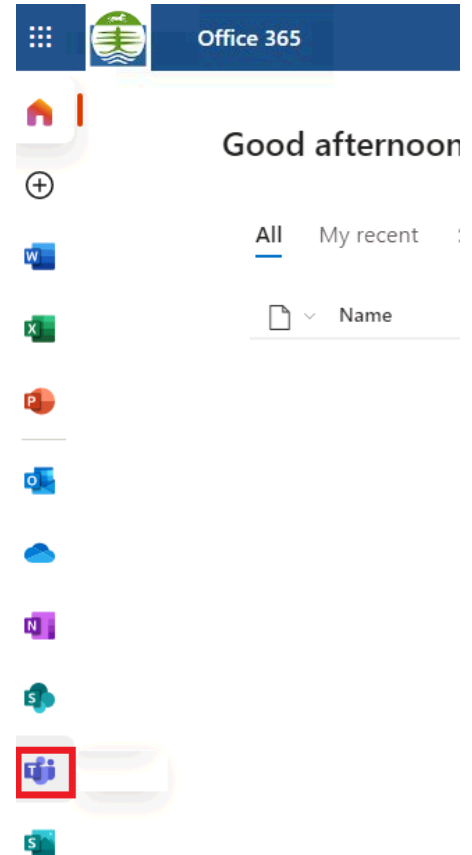


2 - Click on the Sign In button and enter your school e-mail address and your network password.

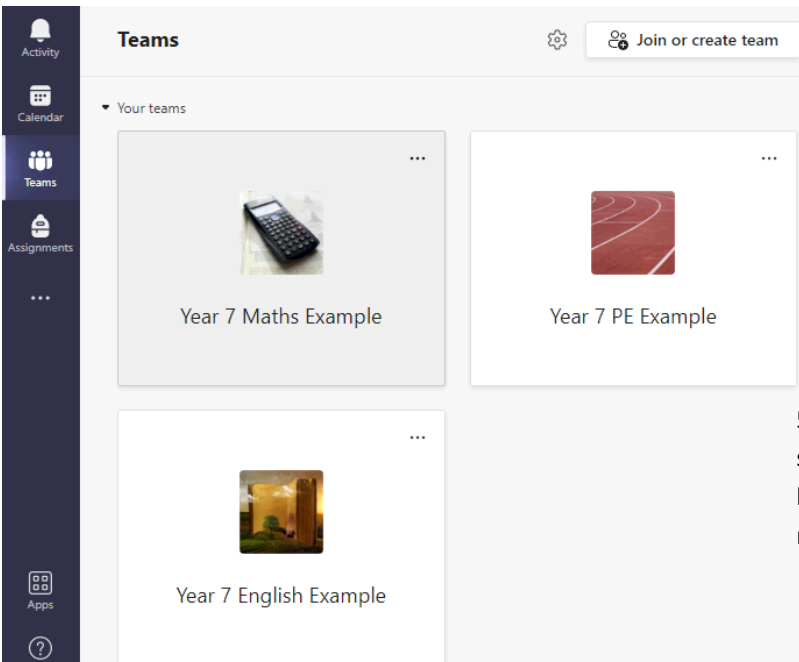
Your e-mail address is your username@bradonforest,.wilts.sch.uk



3 - The main Office 365 page will load, with the Word, Excel, Powerpoint, E-mail, OneDrive and Teams links down the left hand side. Click on the Teams icon



4 - Select the Team for the class as per your timetable



5- When the Teacher has started the meeting, you will see the option to Join in that Team. Click the Join button, select your audio choice and wait to be admitted to the meeting

