



Welcome to the Year 10 Work Experience Information Evening

Monday 8th July to Friday 12th July 2024



Department
for Education

Department for Education:

We want all schools to do as the best do:
inspiring young people, providing work experience
and putting them in touch with employers.

There is also a challenge to us all:
to respond to the world as it changes,
to inspire, to motivate, to encourage and to create
a skilled workforce
to compete in the global race.”

Gatsby Benchmarks

The Gatsby Benchmarks are a framework for school leaders, headteachers, and careers advisors to assess the development of their pupils in employability skills



Benchmark 6 - Experiences of Workplaces



Every pupil should have first-hand experiences of the workplace through work visits, work shadowing and/or work experience to help their exploration of career opportunities and expand their networks.



By the age of 16, every pupil should have had at least one experience of a workplace, additional to any part-time jobs they may have.

OFSTED & WEX



March 2023 Ofsted Inspection Report



“Bradon Forest school has a strong careers programme. Pupils attend careers fairs and universities. Year 11 pupils are well informed about their next steps. They attend a number of local colleges and sixth forms when they leave Bradon Forest”.



Ofsted will assess whether the work experience is both purposeful and planned, and whether it gives young people the opportunity to develop their employability skills in real working conditions.

Why work experience matters

- ▶ Self-management
- ▶ Teamwork
- ▶ Business & customer awareness
- ▶ Problem solving
- ▶ Communication and literacy
- ▶ Application of numeracy/technology skills
- ▶ Gain valuable experience to add to your CV
- ▶ Building on employability skills





Formal arrangements for WEX

Paperwork

WEX Booklet

Each student will soon receive a booklet during Personal Development lessons with lots of helpful information.

Yellow Form

This is the parental/guardian consent form for information.

Deadline ASAP (where possible please complete/hand in before you leave)

Pink Form

Placement details. Once the employer has completed their details and the form has been signed by all parties, please hand in to Progression ASAP.

Deadline for pink placement forms is Friday 1st March 2024

Which gives students around 4 months to find & secure a placement.

***Work experience co-Ordinator: Mrs McGovern
Contact: dmcgovern@bradonforest.wilts.sch.uk***

Work Experience Booklet

Guidance for Students

Your booklet contains lots of useful information to help you through your placement search.



Hints and tips on securing a placement, finding contact details for companies & how to contact them.



Step-by-step guide on what to do next and a check list to make sure all paperwork and steps are covered.

Health and Safety

New guidelines from the Health & Safety Executive

- ▶ No restrictions on locality
- ▶ No charges for health and safety
- ▶ Reasonable checks made by the school: Risk assessing, checking all insurance details and policies and any other relevant checks required.
- ▶ Attendance is compulsory!
- ▶ GDPR- We are unable to tell employers about any medical or educational needs your child may have.

It is the parent/guardians responsibility to inform the employer of any medical or educational needs they think may be relevant.



Important Information

- ▶ All placements must be within the UK
- ▶ The employer must have Employer Liability Insurance and Public Liability Insurance
- ▶ Any 'Crown Exempt' placements will require a letter from the employer to confirm that risk assessments are in place for children
- ▶ Any student who hasn't found a placement, will be expected to attend school

Thank you for coming

1. Please take a YELLOW form - Data sharing agreement



If you have time to complete and sign tonight, please leave it in the tray provided. If not, please send it in once completed.

2. Please take a PINK form - Placement Form



These are for completing once a placement is found. These must be handed in no later than **Friday 1st March 2024**

Reminders will be sent.

This presentation will be available on the school website (under Students/Careers/Work Experience) and via school comms in the next few days.